

Submitted for review at the April 7, 2015 Meeting

State Board of Examiners of Heating, Ventilating, Air Conditioning and Refrigeration (HVACR)
Contractors

Meeting # 24 - Tuesday , March 3, 2015 - Public Meeting - MINUTES

The Minutes of the Board meeting held on March 3, 2015 have not been formally approved and are subject to change or modification by the Public Body at its next scheduled meeting.

The notice of the March 3, 2015 meeting has been mailed to the Star Ledger, Camden Courier Post, and Trenton Times newspapers, and has also been posted on the Bulletin Board at the Office of the Secretary of State, Trenton, New Jersey.

The Board meeting of March 3, 2015 was called to order at 9:00 am with the following Members in attendance:

Michael K. Maloney, Chairman, Mechanical Inspector 2

Dominic D. Demico, Jr. - Mechanical Inspector 1

Paul J. Mitchell - Master HVACR Contractor 3 - ABSENT

Mary Pranzatelli - Public Member 2 -

Thomas C. Pitcherello
Executive Branch of State Government Representative

Kevin S. Clark - Master HVACR Contractor 1

William C. Barham – Master HVACR Contractor 2

Daniel G. Danko, Jr. - HVACR Journeyperson

Board Complement: (9):

As of this meeting date, one (1) vacancy remains for a Public Member with the resignation of Mr. Griffith.

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Attendees:

Joseph A. Donofrio, Counseling Deputy Attorney General (DAG)
Charles Manning, Regulatory Affairs
Rosemarie Baccile, Acting Executive Director

Public Session Visitors:

Dave Castner
M. Chokov, Trane
Eric DeGesero, Fuel Merchants Association
Gary Frost
Bruce Negri and Bernard Treml, III, United States Department of Labor

PLEDGE OF ALLEGIANCE to the FLAG

Chairman Michael Maloney led the Board in the Pledge of Allegiance to the Flag.

1. CALL TO ORDER
2. ROLL CALL

APPROVAL OF MINUTES of the JANUARY 6, 2015 MEETING

A motion was made by Kevin S. Clark and seconded by Daniel G. Danko, Jr. to approve the minutes of the January 6, 2015 meeting. A vote was taken and the motion unanimously passed.

PUBLIC COMMENT:

Chairman Maloney permitted each visitor in attendance with an opportunity to address the Board and state their comments and concerns. Comments were made. A motion was made by Dominic D. Demico, Jr. and seconded by Daniel G. Danko, Jr. to close the public comment period.

A vote was taken and the motion unanimously passed.

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3, ON-LINE LICENSING APPLICATIONS - UPDATE

Applications in cue: 12, 464

Applications processed: 4,901

Tracking those licensed as Master HVACR Contractor(s) :

19HC00304600 - licenses batched as of 2-27-2015

Applications on file for Master HVACR Contractors were reviewed by Board Members in Executive Closed Session.

4. CHARLES MANNING, REGULATORY ANALYST, CONSUMER AFFAIRS

- ADOPTION OF VETERANS RULE

On March 3, 2015, Charles Manning reported that no comments were received in response to this rule proposal.

A motion was made by Kevin S. Clark and seconded by Daniel G. Danko, Jr. to adopt this rule as proposed. A vote was taken and the motion unanimously passed.

- ADOPTION OF CONDENSATE AND EMPLOYEE EXEMPTION

On March 3, 2015, Charles Manning reported that no comments were received in response to this rule proposal.

A motion was made by Daniel G. Danko, Jr. and seconded by Thomas C. Pitcherello to adopt this rule as proposed. A vote was taken and the motion unanimously passed.

- DISCUSSION OF LICENSEE ACTING AS BFR FOR MORE THAN ONE COMPANY

On March 3, 2015, the Board discussed this issue with both DAG Donofrio and Regulatory Analyst Chuck Manning and considered that they would entertain a request for a "Waiver" from existing regulations in the event such a request was submitted in writing to the HVACR Board.

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5. HVACR EXAMINATION DEVELOPMENT
LICENSED HVACR CONTRACTORS

CANDIDATE BULLETIN &
DIVISION OF CONSUMER AFFAIRS WEBSITE

The State of New Jersey awarded the contract for examinations for HVACR, Master Plumbers and Electrical Contractors to PSI SERVICES, LLC.

Board Members worked on test development with PSI on November 21, 2014 in Executive Closed Session.

A copy of the Candidate Information Bulletin was provided for review and approval. Members approved the bulletin and added the use of a handheld ductulator as acceptable for the exam. A motion was made by Kevin S. Clark and seconded by Thomas C. Pitcherello to approve the bulletin for posting to the PSI WEBSITE. A vote was taken and the motion unanimously passed

6. BRUCE NEGRI
APPRENTICESHIP AND TRAINING REPRESENTATIVE
US DEPARTMENT OF LABOR
OFFICE OF APPRENTICESHIP

BERNARD E. TREML, III, STATE DIRECTOR, NEWLY APPOINTED &
REPLACING WILLIAM KRAUS

Messrs. Negri and Treml were present at this meeting to explain their roles at the Office of Apprenticeship and extend their cooperation for any apprenticeship related questions or issues at the Board level.

7. FUTURE MEETING DATES
Dates are now posted to the State WEBSITE at the HVACR Board

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8. ADJOURN TO EXECUTIVE SESSION

Executive Closed Session Motion:

A motion was made by Thomas C. Pitcherello and seconded by Daniel G. Danko, Jr. to proceed into Executive Closed Session for a review of HVACR applications and to discuss matters within the attorney-client relationship exception to the Open Public Meetings Act. The subject of this discussion shall remain confidential until such time as the reasons for having these matters in Executive Closed Session are no longer applicable.

A vote was taken and the motion unanimously passed.

Submitted by,

Rosemarie S. Baccile, Acting Executive Director